



## **Recreation Specialist**

This exciting position provides endless opportunities to be a positive influence. It's not an easy job but it can be extremely rewarding.

<b>Position:</b>	Direct Care Staff
<b>Responsible to:</b>	Program Director, Therapist
<b>Position Supervised:</b>	N/A

### **Job details**

The Genesis Project is a residential group home for abused boys in DHS custody, ages 6-12. Genesis provides a stable environment where children learn to be children. The goal of the Genesis Project is to prepare each child for a long-term family placement. Treatment is individualized in order to address specific needs unique to each child. Positive behaviors are reinforced to build self-esteem and encourage a sense of accomplishment.

The Genesis Project utilizes evidence-based trauma-informed treatments and therapies and training methods. We follow the six guiding principles to a trauma-informed approach including safety, trustworthiness and transparency; peer support, collaboration and mutuality; empowerment and choice; and cultural, historical and gender issues.

Position requires a mix of morning, evening and some weekend shifts. Degree in related field preferred and experience preferred. Great communication skills (in verbal and writing), strong problem-solving skills and the ability to work well with a team are vital requirements for this position.

Genesis pays 100% employee medical insurance beginning the first day of the month after 60 days. Genesis also offers life, dental and vision plans. Paid time off (PTO) accrues starting day one for the equivalent of 16 days per year, or 128 hours. Complimentary meals are provided while on duty. This is not a job, this is a career in changing lives! Applicants must be 21 years old or older and able to pass a background check. Excellent benefits. Competitive pay. If interested, please [apply here](#) or go to our website: [www.genesiskids.com](http://www.genesiskids.com)

### **Position Responsibilities**

1. Ensure adherence to all agency, DHS, and licensing standards, and policies and procedures in all areas assigned.



2. Attend scheduled staff meetings and trainings as required. Read, review, and sign weekly staff meeting notes
3. Remain awake, alert and vigilant at all times to maintain a safe environment. Lead activities with youth and stay engaged with youth throughout the day.
4. On call one week, approximately once/quarter
5. Attend and participate in treatment team; provide recommendations for recreation.
6. Plan, organize and implement the recreational program for youth.
7. Responsible for proper set up of facility and safety of program participants regarding recreational activities
8. Complete recreational assessments of youth at the time of admission to evaluate strengths, needs, hobbies and interests.
9. Complete monthly recreation summaries for each youth by the 10<sup>th</sup> day of the following month
10. Develop and update a weekly recreation calendar so staff and youth are aware of upcoming events.
11. Exhibit flexibility to changing situations and adapt recreation activities as needed
12. Meet with the program director weekly to review upcoming schedule to ensure all necessary funds for activities.
13. Meet weekly with program therapist for ideas to incorporate therapeutic activities in the recreation schedule.
14. Maintain a detailed inventory of recreational equipment to be completed monthly. If new equipment is needed, inform program director for approval
15. Assist in proper storage and upkeep of recreational equipment, as needed.
16. Arrive timely to shifts ready to work.
17. Adhere to child abuse reporting guidelines, know how and when to contact the child abuse hotline.
18. Handle all emergencies and crises professionally should assistance be needed, contact Program Director or on-call administrative member.
19. Report any maintenance issues to the operations director or the program director.
20. Report any licensing deficiencies to the program director.
21. Assist direct care staff in the resolution of residents' daily issues
22. Report any licensing deficiencies to the program director.
23. Adhere to confidentiality guidelines as outline by Genesis and HIPAA regulations.

### **Additional Duties**

24. Promote positive teamwork and communication among staff and residents. Use good judgment, maintain self-control, recognize when you or another staff needs help or needs to be removed from a crisis.
25. Be a positive role model for residents and staff.
26. This is not an all-inclusive list. The program director may assign other duties and responsibilities.



<p><b>Job Type</b> Full-time</p> <p><b>Salary</b> Determined by level of experience</p> <p><b>Schedule:</b> Eight hour shift Day shift Holidays Night shift Weekends</p> <p><b>COVID-19 considerations:</b> Mask required. Temperature will be taken upon entering.</p>	<p><b>Benefits:</b> 100% employer paid health insurance Dental insurance Life insurance Paid time off Vision insurance Complimentary meals while on duty Nine Holidays including MLK Day, Veterans Day and the day after Thanksgiving</p> <p><b>Experience:</b> Relevant: 3 years (Preferred) Education: Bachelor's (Preferred)</p>
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